

Village of Glenbeulah January 8, 2020 Minutes

DRAFT COPY

Present: Daun, Starnitcky, Feldmann, Olm, Grunewald, and Bertram

Absent:

Guests: Isiah Fries, Herbie Kohlmann and Fire Chief Mike Mooney

Daun opened the Village Board meeting at 7:08PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the December 11, 2019 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed at the Bank and Post Office for pick-up by residents. In a motion by Starnitcky and seconded by Grunewald, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Grunewald and seconded by Feldmann, the treasurers report was approved. Motion carried.

Citizen Comment

None

Old Business:

Brush piles/weeds

Nothing to report.

Dam Inspection

Nothing to report.

Cemetery

Nothing to report.

Mill Pond Gate

Nothing to report.

Railroad Ave

Daun will check with the County when the large pot hole will be filled.

Village Employee

Received two resumes. Olm and Feldmann will be setting up and conducting interviews.

USDA Grant

Costs should be gathered by the end of the month and will start the grant writing.

Swift Street and Barrett Street Projects

Engineer Vandoske is almost done with the sewer and water lateral costs and is working with the county for reconstruction of the street and curbing. Mapping of the Swift Street project was handed out. The board has to discuss about whether or not to put the sidewalks back in and about parking at the apartment on the corner of Main and Swift. This will be discussed next month and then the County will be asked back for questions.

Street Banner program

Feldmann checked into different style banners and brackets. She will call and ask for a banner sample.

New Business:

Glenbeulah Fire Dept. /First Responders general business

The December log was passed around – Fire calls for the month of December was 3: 0 for Glenbeulah and 3 for Elkhart Lake. Total 2019 calls were Glenbeulah – 1, Elkhart Lake 53, and MABAS – 9. Total gallons of water used for 2019 was 13,000. The department wanted to thank the village residents for their support in the 31 Days of Christmas Raffle. Chief Mooney handed out a long range equipment replacement going out to the year 2038. The annual Washer toss and Brat Fry will be held on February 1st. In a motion by Starnitcky and seconded by Feldmann all three fundraising liquor licenses were approved. Motion carried. If any resident is interested, on February 8 the department will be doing an ice rescue training at the mill pond around 1PM.

There were 3 EMS calls for December: 0 for Glenbeulah and 3 for the Town of Greenbush. Total EMS calls for 2019: Glenbeulah – 6, Greenbush – 69.

Plan Commission

Nothing to report.

Building permits

In a motion by Olm and seconded by Grunewald, the one permit was approved. Motion carried

TIF District

Nothing to report.

Law Enforcement

The December log was reviewed.

Credit Card

In a motion by Feldmann and seconded by Olm, Doug Daun will be issued a credit card. Motion carried.

2019 Budget Resolution

Discussion was held and the budget resolution 2019-3 was approved. Motion carried.

Hall Rentals

The board is looking to increase the hall rental costs. Bertram checked and the Town of Greenbush charges \$80 for residents who want to rent the hall and \$120.00 for non-resident. Some discussion was held, but the item will be discussed again next month.

Cell Tower

The board read in last months paper, that the Town of Plymouth was asked to reduce the cost of rent on the cell tower on County Rd S. Bertram received a copy of the request. Discussion was held that the Village would like

to stay under the current agreement. Daun will contact the Chairperson on the Plymouth Town Board and relay our thoughts.

Committee Report

Daun had a quote to upgrade the kitchen counter tops, repair and paint the existing cabinets and replace the sink, faucet, and strainers. The cost was roughly \$9,000. In a motion by Starnitcky and seconded by Olm, the work on upgrading the hall kitchen was approved. Starnitcky is still working on removal of the lettering on the old fire truck pickup truck and get in on Craigslist for sale. Grunewald asked that salaries for the clerk and the board be put on the agenda for next month. Bertram will email our attorney to find out the process if increases are made to the wages.

Correspondence of the Month

All were passed around for review.

Approval of Invoices

In a motion by Starnitcky and seconded by Olm, the January invoices were approved. Motion carried.

Meeting adjourned at 9:08PM in a motion Starnitcky and seconded by Olm. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

CAUCUS - JANUARY 08, 2020

Draft copy to be approved at the February Village Board Meeting.

Present: Scott Starnitcky, Doug Daun, Michele Bertram, Michael Mooney, Dan Grunewald, Herbie Kohlmann, Corynn Feldmann, Paul Olm and Isiah Fries.

Daun opened the Caucus at 7:00PM.

Daun announced there were two trustee up for re-election.

Grunewald distributed ballots. The ballots were tallied and the results were: Dan Grunewald - 8, Corynn Feldmann - 7, Tod Hellmann - 1, and Brian Keller - 1. The top four nominees will be sent paperwork. All paper work must be received back within 5 days of receipt to be on the spring ballot.

Caucus was closed at 7:08PM.

Respectfully submitted
Michele Bertram

Village of Glenbeulah

February 12, 2020 Minutes

DRAFT COPY

Present: Daun, Starnitcky, Feldmann, Olm, Grunewald, and Bertram

Absent:

Guests: Isiah Fries, Dan Colton – Plymouth Review, Wendy Yurk, David Yurk, Don Ditter, and Brian Witkowski

Daun opened the Village Board meeting at 7:00PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the January 8, 2020 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed at the Bank and Post Office for pick-up by residents. In a motion by Olm and seconded by Starnitcky, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Starnitcky and seconded by Feldmann, the treasurers report was approved. Motion carried.

Citizen Comment

Mr. Yurk asked if he could give an estimate on the counter tops for the kitchen upgrade. Daun stated they were already ordered.

Old Business:

Brush piles/weeds

Nothing to report.

Dam Inspection

Nothing to report.

Cemetery

Engineer Vandoske is starting to survey the cemetery and will stake.

Mill Pond Gate

The gate will be repaired in the spring.

Railroad Ave

Daun checked with the county as to when the pot holes will be repaired. There is too much ice and will first take place in spring.

The order of the agenda was changed to accommodate the audience

New Business

Building permits – Inspector Brian Witkowski

Daun read the resignation of JK Inspections, due to the passing of John. Brian Witkowski will be taking over many of the territory that JK Inspections had. He will move into the existing office and keep the same phone number.

Brian stated he still needs to get his credentials for electrical and plumbing, but in the interim, Paul Birshsbach will do those on his behalf. We could still have the same contract with the same fees. In a motion be Feldmann and seconded by Starnitcky, the Village will transition to Witkowski Inspections Agency LLC affective April 1st. Motion carried.

Old Business

Village Employee

Feldmann stated that she and Olm interviewed two candidates. In a motion by Olm and seconded by Starnitcky, the board went into closed session to discuss. Olm- aye, Feldmann – aye, Starnitcky – aye, Daun – aye and Grunewald – aye.

USDA Grant

Costs should be gathered by the end of the month and will start the grant writing.

Swift Street and Barrett Street Projects

Engineer Vandoske is almost done with the sewer and water lateral costs and is working with the county for reconstruction of the street and curbing. Mapping of the Swift Street project was handed out. The board has to discuss about whether or not to put the sidewalks back in and about parking at the apartment on the corner of Main and Swift. This will be discussed next month and then the County will be asked back for questions.

Street Banner program

Feldmann is still waiting for a sample banner.

Hall rentals

Discussion was held about raising the hall rent. Currently the charge is \$30.00 for resident and \$60.00 for non-resident. We received an email requesting the rent not be changed, however it costs more money to have the employee clean the hall than what we get in rent. In a motion by Starnitcky and seconded by Grunewald, the hall rent will be increased to \$50.00 for resident and \$100.00 for non-resident. Any prior rentals will be honored at the lower rate.

Cell Tower

Daun had talked to the Town of Plymouth chairperson and discussed wanting to leave the tower rent the same through 2020. At the Town of Plymouth board meeting, they also agreed to leave the rent the same.

New Business:

Glenbeulah Fire Dept. /First Responders general business

Chief Mooney was not present, so there was no log to review. Daun spoke that he was at the ice rescue training that was held on February 8th. He recapped the calls that the department responded to in 2019. Discussion was held on community support and how to get more residents to attend functions. Discussion was also held about the cost of mutual aid.

Plan Commission

A meeting will be held on 2/19/2020 at 6:30PM.

TIF District

Nothing to report.

Law Enforcement

The January log was reviewed.

Operator's license

In a motion be Feldmann and seconded by Starnitcky, the operator's license were approved. Motion carried.

Plowing on north side of Main Street

Discussion was held about plowing on the Northside of Main Street in the business district. We will continue as in past practice, to plow all angular parking.

Open Book/Board of Review Dates – certification

Open book will be on Thursday April 30 from 3PM-5PM and Board of Review will be held on Wednesday, May 20th from 6PM-8PM. Feldmann will do the certification.

Computer IT support – Pros 4 Technology

The Village received a grant from the State Election Board to help with IT support that they are requiring so the clerk can access WIS VOTE. The clerk contacted the company that we initially purchased our computer from, but they would not offer any service. She contacted Pros 4 Technology, they performed an IT audit. The Village failed in several areas. We have no backup and our emails are not compliant with the open records law. In a motion by Starnitcky and seconded by Olm, the Village will enter the contract with Pros 4 Technology. Motion carried.

Old Business:

Swift Street and Barrett Street projects

Daun and Grunewald had met with the County and had drawings of Swift Street. The board needs to decide on a few item. After discussion, Swift Street from Main to Benson will be 2 feet wider. Discussion was also held about keeping parking next to the apartment at 104 Main Street and if sidewalks will be replaced. The residents that this could affect, will be invited to the March meeting. On Barrett Street, Otis to Swift will need new water and from Swift east to termi will need storm, water and sewer. Barrett Street will be 6' wider making it 31'. The approximate cost will be \$450-500,000.

Salaries

Discussion was held about increasing the clerk/treasure salary along with trustee and presidents salaries. The clerk salary can be done at any time because the position is appointed. The board and president salaries can only be increased at their terms. This matter will be taken up again next month, after contacting surrounding municipalities to see what their positions pay.

Kitchen update

Daun stated that the doors, drawers and hardware will all be new. The countertop, sink, and faucet has all been ordered. The project should be completed by March 6.

Committee Report

The village wide garage sales will be held again this year on the last weekend of April. There will be no cost to participate. Jody Mule' is spear heading the sale.

Correspondence of the Month

All were passed around for review. Daun received a letter from We Energies for the new service for Brian Schwind. He tried calling to ask a few questions, but no one has called him back. Daun will be attending the Head of Local Government meeting this month and they will be discussion EMS staffing.

Approval of Invoices

In a motion by Starnitcky and seconded by Grunewald, the February invoices were approved. Motion carried.

Meeting adjourned at 9:38PM in a motion Feldmann and seconded by Grunewald. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

DRAFT

Village of Glenbeulah

March 18, 2020 Minutes

DRAFT COPY

Present: Daun, Starnitcky, Feldmann, Olm, Grunewald, and Bertram

Absent:

Guests: Michael Mooney, Kevin Warzynski

Daun opened the Village Board meeting at 7:05PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the February 12, 2020 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed at the Bank and Post Office for pick-up by residents. In a motion by Olm and seconded by Feldmann, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Olm and seconded by Starnitcky, the treasurers report was approved. Motion carried. Bertram stated that the CD was to automatically renew.

Citizen Comment

Ken Warzynski asked questions about the secondary entrance into the subdivision and who is responsible to ensure proper grading is done on the Hillcrest properties. This item will be placed on the next months agenda

Old Business:

Brush piles/weeds

Nothing to report.

Dam Inspection

Nothing to report.

Cemetery

The Spring Valley 4H will be doing the annual clean up on May 9th at 8AM. Anyone from the village is welcome to come help.

Mill Pond Gate

Nothing to report.

Railroad Ave

Nothing to report

USDA Grant

Daun checked with Ehlers and there are several grants and bond loans available. The cost to have Ehlers look for and apply for different grant programs would be a cost of \$7,500.00. This cost would be rolled into the loan of the project. In a motion by Starnitcky and seconded by Olm, the Village will hire Ehlers to write the grants. Motion carried

Swift Street and Barrett Street Projects

Engineer Vandoske will meet with Daun and Grunewald on Friday to go over the final costs.

Street Banner program

Feldmann is still waiting for a sample banner.

Hall rentals

The hall rent will be increased to \$50.00 for resident and \$100.00 for non-resident. The park rent will continue to be \$30.00 for residents and \$60.00 for non-residents.

Computer IT support – Pros 4 Technology

The Village computer has been upgraded along with all the backup protections. The .Gov application has been finished and just waiting to be approved. Once that is done, emails will be made for each trustee, clerk/treasurer, fire chief, and plan commission chairperson.

Kitchen upgrade

The kitchen project has been completed.

The order of the agenda was changed to accommodate the audience

New Business:

Flags

The Glenbeulah American Legion Gilles-Weiss Post 484 is graciously donating 15 American Flags to be mounted on the utility poles through the village.

Glenbeulah Fire Dept. /First Responders general business

Chief Mooney commented that in January there were 2 fire calls for Elkhart Lake and none in February. No gallons of water were used either month. The department wanted to thank all residents for their support for the seafood raffle. NorthStar completed vehicle maintenance and found Engine 11 to have a few issues. The tire tread does not meet DOT standards, the on-board tank is leaking and found metal shavings in the transmission fluid. The department asked how to proceed. They will have the transmission fluid changed again and see if any additional shavings were found. Also, will check into costs to replace the tires.

Plan Commission

Olm stated that at the last meeting they had discussion with the Zion Lutheran church for putting a ramp from the street to the front door. But after contacting the American Disability Act through the Department of Justice, they do not have enough footage to do this ramp. No recommendation was passed onto the board. Fudgienuckles want to put a new fence on the same footprint of the existing one. After contacting the inspector, no permit will be required.

Building Permits

In a motion by Starnitcky and seconded by Feldmann, the permit was approved. Daun will meet with the new inspector as he takes over the contract April 1st.

TIF District

Nothing to report.

Law Enforcement

The February log was reviewed.

Operator's license

In a motion by Feldmann and seconded by Starnitcky, the operator's licenses were approved. Motion carried.

Streetlight – Clark St

We Energy sent contracts for the replacement of the streetlight on Clark St, by the bridge on County A. The pole will be replaced and in a motion by Feldmann and seconded by Grunewald the light will be replaced with an LED light for the cost of \$750.00. Motion carried

Refinance of loans

The TIF loan and fire truck loan will need to be refinanced or the final payments will be a balloon payment. Bertram will contact National Exchange Bank and see if we can not combine the two loans to refinance.

Salaries

Bertram asked surrounding municipalities their existing wages for clerk/treasurer, presidents, and trustees. Discussion was held about increasing the clerk/ treasurer. A salary increase was not given since 2008. In a motion by Grunewald and seconded by Olm, the clerk/treasure salary will be increased from \$12,500 to \$18,000.00. Motion carried. Starnitcky – nay. Discussion was also held about increasing the trustee's position. Bertram will consult with our Attorney if the board could get a per diem for the utility meeting.

Committee Report

Daun asked if he and the new employee could enclose part of the garage for table and chairs only. This was talked about for years, but never completed. The Board agreed. The hall will also be painted.

Correspondence of the Month

All were passed around for review.

Approval of Invoices

In a motion by Feldmann and seconded by Starnitcky, the March invoices were approved. Motion carried.

Meeting adjourned at 9:30PM in a motion Starnitcky and seconded by Feldmann. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

April 8, 2020 Minutes

DRAFT COPY

Present: Daun, Starnitcky, Feldmann, Grunewald, and Bertram

Absent: Olm

Guests: Warren Vandoske, Engineer

Daun opened the Village Board meeting at 7:10PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the March 18, 2020 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed at the Post Office for pick-up by residents. In a motion by Feldmann and seconded by Starnitcky, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Starnitcky and seconded by Feldmann, the treasurers report was approved. Motion carried.

Citizen Comment

Bertram read an email sent by Janet Biskobing thanking Doug Daun for the outstanding job he did on the kitchen renovation. There was also a suggestion the Village check into different voting booths.

Old Business:

Brush piles/weeds

Nothing to report.

Dam Inspection

Nothing to report.

Cemetery

Engineer Vandoske found two cement fence posts. He will get help to GPS and mark the corners of the property.

Mill Pond Gate

Grunewald checked with MM Services to relocate and install a new post and gate.

Order of the agenda was changed to accommodate the audience

Swift Street and Barrett Street Projects

Engineer Vandoske went over a few questions and handed out updated costs for the Barrett Street project. He stated everyone will get a storm lateral stub where the homeowner can hook up to. If any sanitary laterals are clay or cast iron they will need to be replaced with PVC or homeowner can request a pressure test, at their expense, if it passes it is fine, if not it must be replaced. Engineer Vandoske will get the project ready for the bid process with an anticipated start time of fall. Daun will check with the contact from the UDSA Grant to see the timeline of the grant process. The Barrett Street project came in approximately \$460,000.00. He also did preliminary costs to extend the project to Ottis Street from Benson to Main and that came in at \$300,000.00, and

the Village portion of Swift Street was estimated on being \$100,000.00. Daun will check with the USDA for a grant of \$860,000. After reconstruction of Barrett Street, it will be graded and gravel over winter and curb, gutter and paving will be done in 2021.

USDA Grant

Daun will check with the USDA grant contact

Railroad Ave

The Village received a cost from Sheboygan County Highway Dept for \$6,926.00 to resurface only Railroad Ave. In a motion by Starnitcky and seconded by Feldmann, the costs were accepted. Motion approved.

Street Banner program

Feldmann has a few different sample banner materials. The costs are \$63-\$108 for the banner only and \$85.00 for brackets. She will contact the company again to see what they would have with different Welcome printing on them. Will hopefully have information for next months meeting.

Refinance of loans – Resolution 2020-1

In a motion by Starnitcky and Feldmann, the resolution 2020-1 to refinance the TIF and Fire Truck loan was approved. Motion carried.

New Business:

Glenbeulah Fire Dept. /First Responders general business

The log was received prior to the meeting. There were 5 fire calls for the month of March – 5 Elkhart Lake. No water was used. All but one member is certified in the Ice Water Rescue. Due to the COVID-19, the department ordered decontaminating, sanitizer and supplied need for this. The station is restricting access to members only and have restructured response to service calls to limit the potential exposure to the member. EMS calls for March – 1 in Glenbeulah and 3 for the Town of Greenbush. All members have finished their annual refresher class required by the State and National Registry. The EMS has not had any calls involving COVID-19. They applied for PPE and received N95 masks and face shields from the State from their allotment of the National Stockpile. Applied for more PPE supplies, coveralls and surgical gowns but have not heard anything as of yet. Daun stated that at the Local Heads of Government meeting they said to keep track of all costs due to COVID-19 for possible FEMA grant to cover the additional expenditures.

Plan Commission

There was no meeting in March, and they will not be having a meeting in April. In a motion by Feldmann and seconded by Starnitcky, MK Whyte was reappointed as chairperson of the commission. Motion carried.

Building Permits

In a motion by Starnitcky and seconded by Feldmann, the permits were approved.

TIF District

Nothing to report.

Law Enforcement

The March log was reviewed.

Ordinance 2020-1

In a motion by Feldmann and seconded by Grunewald, Ordinance 2020-1 was approved regarding the various salary increases for the Utility worker, Utility clerk, Village worker, and Clerk/Treasurer. Motion carried. Starnitcky – nay.

Insurance quote

Was handed out for review. It will be renewed. Still waiting on the Cyber quote and will get costs for employee dishonest coverage.

Committee Report

The Open Book scheduled for April 30, will be done via phone, email or internet video conferencing due to COVID-19. Starnitcky was approached by the Elkhart Lake High School about possible soccer practices at the park if they provided the goal. Feldmann was approached by ELGAA to have Saturday soccer games at the park. The board agreed to both. The county will be called to roll the baseball diamond and field. Discussion was held about how to handle the leaves in the park. Daun received a quote to add a mulching kit to the mower. In a motion by Starnitcky and seconded by Grunewald, the mulching kit will be purchased by Weiss for \$395.00. Motion carried. Feldmann stated there are two trees in the park that need to be removed. Grunewald had already received a quote from Weber Wood Cutting to remove the 3 ash trees on Main street and remove one tree in the park and grind out a large rotten stump. Total of quote was \$2470.00. In a motion by Feldmann and seconded by Starnitcky, the quote was approved. Motion carried.

Correspondence of the Month

All were passed around for review.

Approval of Invoices

In a motion by Feldmann and seconded by Starnitcky, the April invoices were approved. Motion carried.

Meeting adjourned at 9:32PM in a motion Starnitcky and seconded by Feldmann. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

May 13, 2020 Minutes

DRAFT COPY

Present: Daun, Starnitcky, Feldmann, Grunewald, and Bertram

Absent: Olm

Guests: Adam Konz, AJ Schillingowski, Joy Grunewald, and Marcus Falk

Daun opened the Village Board meeting at 7:03PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the April 8, 2020 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before- hand, posted, and placed on the website. In a motion by Feldmann and seconded by Starnitcky, the minutes were approved. Motion carried.

The printer has been closed due to COVID-19, so no copies have been made for resident pickup. The minutes are posted on Glenbeulah.org.

Treasurer's Report

In a motion by Feldmann and seconded by Grunewald, the treasurers report was approved. Motion carried.

Citizen Comment

Joy Grunewald asked about the dip down by the Mill Pond Dam, it will be filled in this spring.

Old Business:

Brush piles/weeds

Nothing to report.

Dam Inspection

Nothing to report.

Cemetery

The Spring Valley 4H once again volunteered to clean up the cemetery. A thank you will be sent

Mill Pond Gate

Daun showed a picture of the gate that will be constructed. The cost will be \$400.00 for the gate not including installation. In a motion by Starnitcky and seconded by Feldmann the gate will be purchased. Motion carried.

Railroad Ave

The ad for bids for Railroad Ave was posted in the paper and then it was determined the Village would not be able to use the MLRIP grant. The grant was for asphalt only. Daun opened the two bids that were received. Northeast Asphalt was for \$21,560.00 and Sheboygan County was for \$13,937.00. In a motion by Grunewald and seconded by Starnitcky, both bids were rejected. Motion carried. The bids will be redone to be grant compliant.

Order of the agenda was changed to accommodate the audience

New Business

Joy Grunewald – storage lot

Mrs. Grunewald passed around pictures of the storage lot at Hillcrest Builders and read ordinance 13.02 of the Village ordinances pertaining to public nuisances. She stated that all the business/commercial district is in need to be cleaned up. She gathered other municipalities ordinance and how they handle containment and fencing or screening of commercial and industrial districts. Daun will contact our attorney before next months meeting. Mrs. Grunewald may need to make a formal written complaint.

Signs for alleys

Mr. Marcus Falk spoke about concerns on how the alley is plowed behind his property, stating that when it is plowed and piled at the end of the alley prohibits his family in backing out of the drive into the alley. Daun stated that a vehicle is parked to close to the alley that did not allow the snow to be pushed farther back. Daun would like to change the ordinances to restrict parking in alleys during certain months and hours. A copy will be written for next month to be reviewed.

Glenbeulah Fire Dept. /First Responders general business

The log was received prior to the meeting. There were 5 fire calls for the month of April – 5 Elkhart Lake. No water was used. COVID -19 - The station is restricting access to members only and have restructured response to service calls to limit the potential exposure to the member. Chief Konz asked for direction on Engine 11, discussion was held about having the fluid changed again and do another analysis. There are two interior doors that need to be replaced. Two solid doors and jams will be ordered.

EMS calls for March – 2 in Glenbeulah and 1 for the Town of Greenbush. COVID-19 - They received a second supply of PPE from the state. Set up the account to be reimbursed from a FEMA grant with the minimum spending requirement to be \$3300.00. The deadline is May 15th and to date have only spend \$550.00. They will not submit a request.

Old Business

USDA Grant

Daun will work with Engineer Vandoske to gather information for the USDA grant application. Also, work with Ehlers to work on securing a loan. A loan must be secured before a grant can be received.

Swift Street and Barrett Street Projects

Some Swift Street details still need to be verified with the County. Residents of Swift Street between Benson and Main St will be invited to next months meeting to go over the construction project.

Street Banner program

Feldmann has pictures of a few different banners. The board liked the one with the sunrise and stream. The costs are \$63-\$108 for the banner only and \$85.00 for brackets. The banners will be placed on Main Street.

Briand Schwind – Ottis St

Mr. Schwind was not able to attend the meeting but spoke to Trustee Starnitcky beforehand, he would like to clean the area up and maintain the area at the end of Ottis street that is part of the street right away. In a motion by Grunewald and seconded by Feldmann, the board will grant permission, as the intent is to only clean up and maintain the area only – not to disturb any grade and will be reviewed annually. Motion carried.

.Gov and website

The Village has obtained a .gov domain and would like our web designer to implement the .gov and stop the .org. Discussion was held. Bertram will contact Webs by Wagner to have this done. She will also contact Pros 4 Technology to have the remaining emails created with instructions on how to access.

Plan Commission

There was no meeting in April.

Building Permits

In a motion by Starnitcky and seconded by Feldmann, the permit was approved.

TIF District

Nothing to report.

Law Enforcement

The April log was reviewed.

Insurance quote

The cyber and employee dishonest quote was received. Discussion was held and the board agreed not to accept at this time.

Committee Report

Feldmann asked about a memorial bench being placed at the Mill Pond. Per the DNR, no benches can be placed due to the 100 year flood.

Correspondence of the Month

All were passed around for review.

Approval of Invoices

In a motion by Feldmann and seconded by Starnitcky, the May invoices were approved. Motion carried.

Meeting adjourned at 9:51PM in a motion Starnitcky and seconded by Feldmann. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

June 10, 2020 Minutes

DRAFT COPY

Present: Daun, Starnitcky, Feldmann, Grunewald, and Bertram

Absent: Olm

Guests: Adam Konz, AJ Schillingowski, Joy Grunewald, Chief Mooney, Tami and Paul Miller, John Steffes, Lynette Fiebrink, Jody Wagner, Lloyd Rebedew, Janet Biskobing, Michael Schubert, Sarah Miller, MK Whyte, Kevin Warzyski, Jim Weiss, Colton from the Plymouth Review, and Attorney Michael Bauer.

Daun opened the Village Board meeting at 7:00PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the May 13, 2020 Village Board Meeting minutes and the Board of Review minutes or a motion to accept the minutes as distributed to Board members beforehand, posted, and placed on the website. In a motion by Feldmann and seconded by Starnitcky, the minutes were approved. Motion carried.

The printer has been closed due to COVID-19, so no copies have been made for resident pickup. The minutes are posted on Glenbeulah.org.

Treasurer's Report

In a motion by Starnitcky and seconded by Feldmann, the treasurers report was approved. Motion carried.

Citizen Comment

Mrs. Fiebrink commented on the amount of water that is flowing from the alley into her yard after the new storm drain was installed. This will be put on the July agenda

Old Business:

Brush piles/weeds

Nothing to report.

Dam Inspection

Nothing to report.

Cemetery

Starnitcky spoke on behalf of the Legion, stating that the cemetery never looked as nice as it did this Memorial Day.

Mill Pond Gate

The new gate is being made and will be installed when complete.

Railroad Ave

The black top for the area of Railroad Ave has not been laid yet. They needed to go farther than what was initially anticipated, adding an additional cost of \$3000-\$3500.00.

USDA Grants

Engineer Vandoske is working on the USDA grant application. He needs to investigate a few things before it can be completed. Before it is filed, we will need to secure a loan for \$350,000-\$400,00, which is the estimated cost of Barrett and Swift Street.

Swift Street and Barrett Street Projects

Grunewald stated that on Swift Street from Main to Barrett the street will be widened to 41' from back of curb to back of curb and narrowing to 31' from there to match the existing street size. Asked residents that were present on their thoughts about not replacing the sidewalks and removing the trees in the right of way. None of the residents objected to the idea of the removal. Discussion was brought up about making the East side of Swift St "no parking" and that area could be used as a walking area. Mr. Steffes asked if the storm water will be routed towards Main Street. Daun thought it was going to be so. Mr. Rebedew stated that too many cars are speeding on Swift Street. Daun will contact the Sheriff's department and ask for citations to be made for speeding.

Street Banner program

Feldmann stated that the new banners would cost \$2600.00 for 12 new banners and brackets. In a motion by Feldmann and seconded by Starnitsky, the banners will be purchased. Motion carried. The new banners will be placed on Main Street and any existing banners will be installed on Swift Street.

Joy Grunewald – storage lot

There was some confusion as to who was filing the formal complaint about business storage lots. Mrs. Grunewald will submit one.

Order of the agenda was changed to accommodate the audience

New Business

Sarah Miller – deck

Ms. Miller would be doing some basement repair and her existing deck needs to be removed. To replace it, she would no longer fit within the setback requirements. Her attorney and the village attorney, Michael Bauer, both agreed, she needs to request a variance. The process was explained, and she will gather the necessary things for the plan commissions consideration.

Paul Miller – outbuilding

Mr. Miller explained he is purchasing some land behind his home that is zone agriculture. He would like to keep the agriculture zoning, raise grain and put an outbuilding for agricultural purposes. Attorney Bauer stated that the transfer of ownership cannot be done unless there is street frontage or merge the new land to his existing parcel, which is zoned residential. He also stated that with the purchase of the new land it must agree to the Village Comprehensive plan.

Plan Commission

MK Whyte stated there will be a plan commission meeting on June 17, 2020.

Glenbeulah Fire Dept. /First Responders general business

The log was received prior to the meeting. There were 5 fire calls for the month of May – 4 -Elkhart Lake and 1 - Glenbeulah. No water was used. The department has resumed its monthly meetings and training. Individuals may decide not to attend because of health concerns

EMS calls for March – 3 in Glenbeulah and 1 for the Town of Greenbush. Bertram will check into the CARES act funding for the department.

Building Permits

Permits were passed around and in a motion by Starnitcky and seconded by Feldmann, the permits were approved. Motion carried.

TIF District

Nothing to report.

Park/hall rentals – baseball diamond rentals

With COVID-19 it was questioned if the restrooms could be opened to rent the park and baseball diamond. Discussion was held about putting a sign stating restrooms are cleaned weekly and enter at your own risk. ELGAA would like to reserve the ball diamond.

Ordinance – parking

Daun is still working on a draft ordinance for no parking in alleys.

Street Lighting

The Village received information from We Energies that our existing streetlights are being phased out with a proposal to upgrade to LED. The cost was \$35,000. At this time, the village will take no action on replacements.

Voting booths

Bertram suggested we get something different for voting booths. Privacy screens that are placed on tables will be purchased for \$20.00 apiece.

.gov and website

Most emails have been set up. The website still does not have the .gov domain. Bertram will contact the web designer and check the progress.

LRIP

Daun will contract Emily at the County to get our LRIP project changed from Railroad Ave to Barrett Street.

Liquor license, operator license, cigarette license applications

In a motion by Feldmann and seconded by Starnitcky, all 2020-2021 applications were approved. Motion carried.

Village Employee

This topic was not discussed and will be kept on the agenda for next month.

Committee Report

With the printer still closed, Bertram will check into costs of a copier for the hall.

Correspondence of the Month

All were passed around for review.

Approval of Invoices

In a motion by Feldmann and seconded by Starnitcky, the June invoices were approved. Motion carried.

Meeting adjourned at 8:37PM in a motion Starnitcky and seconded by Grunewald. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

July 8, 2020 Minutes

DRAFT COPY

Present: Daun, Starnitcky, Feldmann, Grunewald, Olm, and Bertram

Absent:

Guests: Joy Grunewald, Chief Mooney, , Lynette Fiebrink, and Colton from the Plymouth Review,

Daun opened the Village Board meeting at 7:00PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the June 10, 2020 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before- hand, posted, and placed on the website. In a motion by Olm, and seconded by Feldmann, the minutes were approved. Motion carried.

The printer has been closed due to COVID-19, so no copies have been made for resident pickup. The minutes are posted on Glenbeulah.org.

Treasurer's Report

In a motion by Starnitcky and seconded by Olm, the treasurers report was approved. Motion carried.

Citizen Comment

None

Old Business:

Brush piles/weeds

Nothing to report.

Dam Inspection

Nothing to report.

Cemetery

Bertram received a call from someone asking permission to enter the cemetery after houses to view paranormal activity. The board will not allow. She will call back and let them know.

Mill Pond Gate

The new gate is being made and will be installed when complete.

Railroad Ave

The project is complete.

USDA Grants

Engineer Vandoske and President Daun will be going to Appleton to review the grant application with a grant writer.

Swift Street and Barrett Street Projects

Nothing to report.

Street Banner program

The banners are on order and when they arrive a lift will be rented for installation.

Joy Grunewald – storage lot

Joy Grunewald submitted a formal written complaint for business's storage areas. Discussion was held and the board will start to look for templates for new ordinances.

.gov and website

The email has been changed over to the .gov domain. We received a quote on updating the website and making the format mobile. The cost is \$500.00. In a motion by Olm and seconded by Feldmann, the website will be updated. Motion carried.

LRIP

Nothing to report.

Paul Miller – outbuilding

Nothing to report. This item will be removed from future agendas.

Ordinance – parking

Nothing to report

Street lighting

The board responded to We Energies that the Village will not be taking any action on updating the street lights at this time. We Energies suggested we budget a few years and consider updating the post-top fixtures first. Starnitsky will contact We Energies and discuss options and report back next month.

Village Employee

Harrison Karbe resigned last month. There is someone that is interested in the position. In a motion by Grunewald and seconded by Feldmann the board went into closed session at 7:32PM. Grunewald aye, Feldmann aye, Olm aye; Starnitsky aye, and Daun aye. At 7:44PM the board meeting reconvened. Daun took roll call. Grunewald, Starnitsky, Olm, and Feldmann all present. No action was taken.

New Business:**Lynette Fiebrink – Alley water**

Mrs. Fiebrink commented about the amount of water that runs into her yard after the alley storm completion. The board stated that when Ottis Street is done a storm drain will be placed at the end of the alley. She asked if in winter, more snow from the hall parking lot could be pushed toward Barrett Street since there are two storm drains on that street to help with drainage before it gets to her yard. The board said they will give it a try this winter.

Plan Commission

Olm stated that unless something comes up from tonight to Saturday at noon, there will not be a meeting.

Glenbeulah Fire Dept. /First Responders general business

There were 4 fire calls for the month of June – 4 -Elkhart Lake and 0 - Glenbeulah. 1000 gallon of water was used. North Star will change the transmission fluid in Engine 11 the next time they are scheduled for maintenance.

EMS calls for June: 8 calls - 2 in Glenbeulah and 6 for the Town of Greenbush. The EMS will be submitting an additional 2021 budget line item of \$2500.00 for light weight turn out gear for Responders that do not have fire department turn out gear.

Building Permits

Permits were passed around and in a motion by Starnitcky and seconded by Feldmann, the permits were approved. Motion carried.

TIF District

Nothing to report.

Law enforcement

The log was not available for the meeting. We did receive an email from a County officer pertaining to unlicensed vehicles. Starnitcky will call for more information.

Ash Trees

Feldmann commented about the ash trees on Main Street. In a motion by Starnitcky and seconded by Feldmann, two additional trees will be added to the quote from Weber Woodcutting for a total of 5 ash trees to be removed. Motion carried.

Chapter 12- orderly conduct

Daun talked to the attorney – no action was taken.

Committee Report

Bertram will check into another CARES grant for expenses due to COVID-19. Grunewald received quote to have the siren tied to the County. After a brief discussion, the board was not in favor of this.

Correspondence of the Month

All were passed around for review.

Approval of Invoices

In a motion by Starnitcky and seconded by Feldmann, the July invoices were approved. Motion carried.

Meeting adjourned at 8:16PM in a motion Starnitcky and seconded by Olm. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

August 11, 2020 Minutes

DRAFT COPY

Present: Daun, Starnitcky, Feldmann, Grunewald, Olm, and Bertram

Absent:

Guests: Abby Mastznka and Wally Sedlar from Martenson & Eisele, Tanya & Paul Massey, Herbie Kohlmann, Brian and Susan Keller, Adam Konz, Jake and Carey Jacobson, Ceil Petrie, Jim and Gail Weiss, Dan Blanke, MK Whyte, Janet Blskobing , and Colton from the Plymouth Review. Crowd of people in the foyer and parking area.

Daun opened the Village Board meeting at 7:00PM

The room was full to capacity - with following social distancing guidelines and all wore facial coverings.

Approval of Minutes

Daun asked the Board if there were questions or changes to the July 8, 2020 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before- hand, posted, and placed on the website. In a motion by Olm, and seconded by Feldmann, the minutes were approved. Motion carried.

The printer has been closed due to COVID-19, so no copies have been made for resident pickup. The minutes are posted on Glenbeulahwi.gov.

Treasurer's Report

In a motion by Starnitcky and seconded by Grunewald, the treasurers report was approved. Motion carried.

Citizen Comment

None

Agenda was changed to accommodate the audience

New Business

Fire Dept/First Responders general business

Log was received – For July there were 4 calls. July training was pump operations and ladders. Reviewed COVID-19 mask policy with members. ISO review will be conducted August 24th. Engine 9 headlamps were upgraded to LED. 8000 gallons of water was used for July training. The department participated in the Hortonville FD softball tournament fundraiser and took second place. The department held their annual election of officers. The results were: Chief – Adam Konz, 1st Assistant – Andrew Schillingowski, 2nd Assistant – Ryan Feldmann, Captain – Alex Schilsky. Lieutenant/PIO Mike Meyer, Safety – Scott Nett, Sec/Treasure – Dan Grunewald. Since there was a change in the Chief position, there would need to be a motion and second by the board to appoint Adam Konz as chief. Starnitcky believes the board should know why Chief Mooney was not reelected. Feldmann stated that this is how the department voting has done for years and the position should be done by majority vote. Feldman made a motion to appoint Adam Konz as chief. There was no second, so the motion failed. As special meeting will be held if necessary, to obtain more information.

EMS calls for the month of July – 4 calls for the Town of Greenbush and 4 calls for the Village.

Old Business:**Brush piles/weeds**

Nothing to report.

Dam Inspection

Nothing to report. – this item will be removed from future agendas.

Cemetery

Starnitcky will continue to get plot locations for Mrs. Barta.

Mill Pond Gate

The new gate brackets are going in for the new gate.

Railroad Ave

The project is complete.

USDA Grants

Wally and Abbey from Matenson & Eisele spoke, they are working on the grant and loan process for the Swift, Barrett, and Ottis Street projects. The entire project is projected to cost around \$600,000. The loan will be at 1.5%. In a motion by Starnitcky and seconded by Feldmann, a proposal from Matenson & Eisele for \$16,500.00 was signed. Motion carried. A question was asked about the cost of infiltration vs the cost of loan payback. There are several months that the utilities pay \$6-8000.00 for infiltration water costs. Daun reminded that not only is this to help with that cost, but it is an infrastructure cost as well. The loan will be part of the Village general obligation debt.

New Business:**Tanya Massey**

She asked if the village could repurpose the end of Hanson Park and turn it into a pollination field. Feldmann stated that if COVID was not here, it would be two soccer fields for the Elkhart Lake-Glenbeulah School. This will be addressed at next month's meeting as well

COVID 19- grants, business's and sign

Most of the people present at the meeting were showing their support for local businesses. Daun stated that the Village will not close any business due to COVID. Businesses need to follow state guidelines and mandates, but the Village has no intent or authority to close any business in the Village due to COVID. The CARES loan for the Fire Department was approved. The election one needs to be submitted by September 15th. Discussion was held about the Village one and will be looking into tables or iPad. It was asked if the Village sign could have a message about wearing masks. This request was prior to the state mask mandate. No message about masks will be put on the sign.

Swift Street and Barrett Street Projects

Grunewald talked to Jeremy, from the county about the parking area by the apartment on Swift St. It will not have the bump out, no winter parking will be allowed on that portion of the street from Nov-April, just as it is on all other streets.

Joy Grunewald – storage lot

Daun contacted the Attorney for a letter to the owner.

.gov and website

The website upgrade is near completion. A few questions about the looks of the page was decided on. The email addresses of the board will be added as well.

LRIP

Nothing to report.

Ordinance – parking

Nothing to report

Street lighting

Starnitcky contacted We Energies about the upgrade of the streetlights. At this time, no action will be taken.

Village Employee

No application was received from the resident from last month. Daun had another interested person and if he calls, an application will be requested as well.

Ash Trees

The remainder of the trees should be taken down this week. Feldmann contacted several nurseries about planting maples where the Ash trees were removed. The costs were approximately \$1000-\$1200. In a motion by Grunewald and seconded by Olm, Feldmann can purchase replacement trees. Motion carried.

New Business:

Plan Commission

Chairperson Whyte stated there would be no meeting unless something came in before Saturday 8/14.

Building Permits

Permits were passed around and in a motion by Feldmann and seconded by Starnitcky, the permits were approved. Motion carried.

TIF District

Nothing to report.

Everstream – utilities in the right of way

In a motion by Starnitcky and seconded by Feldmann, the permit was signed. Motion carried

Curb by bank

An email was received by NEBAT that the curb area has sunk and is a trip hazard. The village will take care of getting it repaired. Daun will contact the county to see if they could mudjack the sidewalk to make it more level.

Operators licenses

In a motion by Starnitcky and seconded by Olm, two operators' licenses for Fudgieknuckles were approved. Motion carried.

Law enforcement

The log was not available for the meeting. Discussion was held about speeding and issuing tickets. A representative from the Sheriffs Department will be asked to attend next month's meeting.

Election worker wage

Currently the election workers are making \$8.00 per hour. After discussion and comparisons from other municipalities, Feldmann made a motion to upgrade the pay to \$12.00 for poll worker trained workers and \$ 15.00 an hour for chief election trained worker effective 8/11/12, seconded by Olm and carried. Starnitcky abstained.

Resolution 2020-1 CMAR

In a motion by Starnitcky and seconded by Feldmann, the CMAR resolution was approved and signed. Motion carried.

Copy machine

The only copy machine that can be found reasonably would be a 4 in 1 printer. In a motion by Feldmann and seconded by Olm, Bertram was given permission to purchase a printer style copier not to exceed \$600.00 for the hall. Motion carried.

Committee Report

None

Correspondence of the Month

All were passed around for review.

Approval of Invoices

In a motion by Starnitcky and seconded by Grunewald, the August invoices were approved. Motion carried.

Meeting adjourned at 9:14PM in a motion Feldmann and seconded by Starnitcky. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

Village of Glenbeulah

September 9, 2020 Minutes

DRAFT COPY

Present: Daun, Starnitcky, Feldmann, Grunewald, Olm, and Bertram

Absent:

Guests: Janet Blskobing , Colton from the Plymouth Review, Ryan Feldmann, Adam Konz, AJ Schillingowski, Eileen Starnitcky, Attorney Bauer, Korin Rosenthal, Edward Gahagan and Deputy Osienchanek

Daun opened the Village Board meeting at 7:05PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the August 11, 2020 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before- hand, posted, and placed on the website. In a motion by Feldmann, and seconded by Olm, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Olm and seconded by Starnitcky, the treasurers report was approved. Motion carried.

Citizen Comment

None

Agenda was changed to accommodate the audience

Old Business:

Brush piles/weeds

Nothing to report.

Cemetery

Nothing to report.

Mill Pond Gate

The new gate is up. The old posts still need to be removed and the gate needs to be painted

USDA Grants

Bertram and Daun have been working with Wally and Abbey from Matenson & Eisele to gather any data they are requesting to move along the grant progress

Swift Street and Barrett Street Projects

The project is still on schedule for spring 2021.

Joy Grunewald – storage lot

Attorney Bauer stated he had not yet drafted the letter.

LRIP

Nothing to report.

Ordinance – parking

Nothing to report

Tanya Massey – pollination field

Daun reported she is no longer interested in pursuing this. It will be removed from further agenda.

Curb by bank

Daun is seeking cost to have the area in question mud jacked.

New Business

Korin Rosenthal – golf carts/slow moving vehicles/lawn mowers

Ms. Rosenthal stated they have been using a golf cart in the village for years and was now told it was illegal to use on village streets. Attorney Bauer stated that is illegal on village streets unless the village enacts an ordinance pertaining to state statues 349.18. Daun passed out copies of ordinances from Brillion and St Cloud that does allow golf carts to operate on streets. Discussion was held about lawn mowers being legal or illegal to drive. Attorney Bauer stated that lawn mowers fall under a different statute and if they have a slow-moving vehicle sign on it, they are permitted. The board will work with our attorney to get an ordinance drafted.

Law enforcement

Deputy Osieczanek introduced himself to the board and audience. Discussion was held on what the village would like to see from the contract hours we have with the County Sheriff's Department. Daun proposed that non-emergency matters be first checked into by the president or another board member. Have a discussion with the resident and if it can not be resolved then contact the Sheriff's Department. Office Osieczanek stated he would prefer to educate first and if no solution, then issue a warning or ticket. Starnitcky stated that if a dispute is a law enforcement issue, then the law enforcement should be handling the issue. In a motion by Feldmann and Seconded by Grunewald, no emergency contacts can be made to President Daun and Trustee Olm. Motion carried. Starnitcky also ran a timeline of a complaint to the Department about enforcing speeding along Swift Street. He said it took 89 days to see a radar on Swift street. The office stated they did have patrol requests on there logs for Swift street and the officers did narrative logs within the hours. He said that should have been in our monthly logs. It was also at that time; the village realized the logs were probably being sent to an email that is no longer in service. That will be updated for the October log. Other members of the board commented that they like to see a continued police presence and to use the officer's judgement to issue warnings and or citations. The department is contracted for 17 hours monthly and if a citation is to be given during that contracted time it would be a village citation and not a county citation. Daun asked if an officer could attend the monthly meetings and the officer will put that request in to his department. The board thanked the officers of the county and all officers for their duty and dedication.

Fire Dept/First Responders general business

Last month the fire department had voted in a new chief, Adam Konz along with AJ Schillingkowski – 1st assistant and Ryan Feldmann – 2nd assistant chief. Daun read a letter from former Chief Mooney stating his retirement of chief but would like to stay a member of the First Responder. Along with the letter was his keys and credit card. Daun and the board would like to thank Chief Mooney for 16 years of excellent service he provided the Village. Starnitcky wanted to clarify if the retirement letter was to be considered his resignation. The board determined it was implied because of turning in the keys and credit card. In a motion by Olm and seconded by Starnitcky, Adam Konz was approved as the new chief. Motion carried. The ordinance will be revised to coincide with the Fire Department by-laws as to how the department election process is handled. Olm asked if the Chief Konz would improve communications with the board. He stated it is his plan to do so. Mrs. Grunewald also stated that the public and the board are always welcome to attend all Fire Dept/First Responder meetings and drills. The log was reviewed. There were 7 calls for the month of July. August training was hydrant hook ups and review.

Set up a new account with Lincoln Contractors to get better tool rates. Pump testing was completed, and everything passed. Six-month maintenance inspections were also completed. EMS responded to 3 calls: 2 in the Town of Greenbush and one in the Village.

Abandonment of allies

Grunewald stated that the village has many allies that are grass and should be abandoned. He will spear head the list of them and have them for the next meeting for review.

Plan Commission

Olm stated there will be no September meeting as of now, unless something comes up between tonight and Saturday at noon.

Building Permits

Permits were passed around and in a motion by Feldmann and seconded by Starnitcky, the permits were approved. Motion carried.

TIF District

Nothing to report.

COVID Grant

The fire department and the election grant money has been received and paperwork has been submitted. The CARES Routes to recovery grant is still open. In a motion by Starnitcky and seconded by Feldmann, seven iPad will be purchased to facilitate telework for members – IE meetings.

2021 Budge Prep

A committee meeting for the budget committee is set for 10/7 at 6:30 to start the budget process

Hall rental -bounce house

The hall will be rented on Sept 26 and the renter asked if they could have a bounce house. Our insurance company was contacted about liability. It would fall onto the renter's insurance. Discussion was held and a bounce house was not in favor if it was an indoor one. If outdoor, they could have it if it was not secured into the blacktop.

Committee Report

The board reappointed members on the Board of Appeals, Wendy Yurk, Dan Grunewald, Barb Schaefer and Michele Bertram in a motion by Feldmann and seconded by Starnitcky. Motion carried. Daun checked into a lift from Quasius to rent for \$215.00 for 4 hours or all day for \$360.00 to install the new banners. Discussion was also held about returning the trailer from Emmerich and getting a smaller one, one that could be stored inside the hall garage. Grunewald was approached by someone to have the Village sign that is in the back-parking area. All members agreed to allow the resident to have it, Feldmann abstained from comment. Grunewald asked if another member would like to meet about a possible new dump site. Daun volunteered. Mrs. Starnitcky thanked the board for the election wage increase.

Village Employee

In a motion by Feldmann and seconded by Starnitcky, the board will convene in closed session to review an application. Feldman – aye; Grunewald – aye; Starnitcky – aye, Olm – aye, and Daun – aye. At 8:45, in a motion by Starnitcky and seconded by Feldmann the board reconvened into open session. . Feldman – aye; Grunewald – aye; Starnitcky – aye, Olm – aye, and Daun – aye. In a motion by Starnitcky and seconded by Feldmann the applicant was offered the position. Motion carried. If the applicant is still interested and accepts the position, he would start as soon as possible at the rate of \$15.50 per hour.

Correspondence of the Month

All were passed around for review.

Approval of Invoices

In a motion by Starnitcky and seconded by Feldmann the September invoices were approved. Motion carried.

Meeting adjourned at 8:54PM in a motion Feldmann and seconded by Starnitcky. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

DRAFT

Village of Glenbeulah

October 14, 2020 Minutes

DRAFT COPY

Present: Daun, Starnitcky, Feldmann, Grunewald, Olm, and Bertram

Absent:

Guests: Janet Blskobing , Dave from the Plymouth Review, Abby from Matenson & Eisele, AJ Schillingowski, Korin Rosenthal, and Mike Meyer

Daun opened the Village Board meeting at 7:28PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the September 9, 2020 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before- hand, posted, and placed on the website. Daun commented that under law enforcement there were two instances that it read Office Osieczanek, instead of Officer Osieczanek. In a motion by Starnitcky and seconded by Feldmann, the minutes were approved with the change. Motion carried.

Treasurer's Report

In a motion by Olm and seconded by Starnitcky, the treasurers report was approved. Motion carried.

Citizen Comment

None

Agenda was changed to accommodate the audience

Old Business:

USDA Grants/Swift Street and Barrett Street Projects

Abbey from Matenson & Eisele presented a status report for the grant/loan process. They are currently working on the preliminary environmental report. Daun signed the storm water application permit.

Brush piles/weeds

Nothing to report.

Cemetery

Daun took the new employee, Mr. Rincon to the cemetery and showed him the tasks that need to be completed and when.

Mill Pond Gate

The new gate is up it still needs to be painted. Waiting on some nicer weather to complete.

Joy Grunewald – storage lot- nuisance complaint

Daun and Attorney Bauer will meet on site on 10/26 with the owner.

LRIP

Nothing to report.

Ordinance – parking

Starnitsky brought to the attention of the village board that while there was no complaint made there is a boat and enclosed trailer parked in the alley between E. Benson and E. Barrett street on the east end of the village. He also wanted to make sure that this alley would not be abandoned and there will no restricted access to the last property. The board agreed that access will remain.

Curb by bank

Daun has called several contractors that do mud jacking and currently they are too busy. He will continue to search. Hoping to have it done this year yet or early spring.

Abandonment of allies

Grunewald is still working on the list of allies.

New Business

Korin Rosenthal – golf carts/slow moving vehicles/lawn mowers

A rough draft from the attorney was passed around. Discussion was held about portions of it. A list of questions will be comprised and Daun will take back to the Attorney. Short discussion was held if it is necessary for lawn mowers to have slow moving signs on them or not. This will also be brought up to Attorney Bauer

Plan Commission

There will be a meeting on Wednesday 10/21 at 6:30. Someone is looking to build a garage.

Fire Dept/First Responders general business

Chief Schillingowski stated that the department responded to 3 calls for the month and 10,000 gallons of water was used for training, which involved flushing hydrants on the dead-end streets. A DNR grant was awarded to the department. In a motion by Olm and seconded by Feldmann, a request to purchase a gear washer for the department with the remainder of the Village CARES grant was approved. Motion carried. The fire department banquet will be postponed till 2021. The department wanted to thank Fudgienuckles and the Valley Inn for selling the 31 days of Christmas raffle tickets. Mike Meyer stated that the responders had 3 calls for the month, all in the Town of Greenbush. Grunewald will take over the billing of calls to the Town of Greenbush. There has not been any COVID related calls. The chiefs will meet with the plan commission to go over future planning of purchases for the department.

Building Permits

In a motion by Starnitsky and seconded by Feldmann, the permits were approved.

TIF District

Nothing to report.

Law enforcement

The speed data log was received, and a discussion was held about the data analysis. While the speed radar was on Swift Street there were 975 cars that were in excess of 25MPH. The annual agreement with the County and the Village was ready to be signed, but Daun his going to have a meeting with Deputy Randy Haag and talk to see if the Village of Elkhart Lake would be interested in contracting with the village.

Cares Grant

The last period to turn in purchases will be Nov 7-Nov 18th. The remainder of the grant amount will be shared with the fire department for the uniform washer.

Trick or Treat

Feldmann had other local area trick or treat times. After much discussion about if we should or should not have trick or treat due to COVID, it was decided to have it on October 31 from 4PM-6PM. Please only visit houses if the porch light is on. On the Sheboygan County website is a list of trick or treat guidelines to follow to protect yourself from COVID.

Operators licenses

In a motion by Feldmann and seconded by Starnitcky, the operator's licenses for the RStore were approved. Motion carried.

Sheboygan County Transportation .5% shared revenue program.

The 2021 agreement was signed, and the Village will use the funds for the Swift Street project.

Website domain forward

The glenbeulah.org domain will need to be renewed if the village would like to keep it and have it forwarded to the glenbeulahwi.gov site. It was decided not to renew.

Nate Barrington - election worker appointment

In a motion by Feldmann and seconded by Olm, Nate Barrington was appointed as an election worker. Motion carried.

Trailer

The old trailer was sold. Daun received quotes for smaller ones. A 66" x 8' would be \$1995.00 and a 66" x 10' would be \$2150.00. The 8' trailer would fit better in the garage. In a motion by Starnitcky and seconded by Olm, the 8' trailer will be ordered for \$1995.00. Motion carried.

2021 Budget

The budget committee met and presented the preliminary budget for 2021. It was reviewed and Bertram is checking if a street loan payment would need to be made for 2021 for the Main/Barrett project. If so, changes will be made next month.

Committee Report

Daun will contact the village employee to have the leaves in the park and cemetery mulched often before winter. Feldmann mentioned that the newly planted trees on Main Street needs to be watered several times a week. Daun will check on stump removal at the park. The Christmas committee was looking for ideas for a Holiday celebration of some sort with COVID. Some ideas were made and Feldmann will take back to the committee.

Correspondence of the Month

All were passed around for review.

Approval of Invoices

In a motion by Starnitcky and seconded by Olm, the October invoices were approved. Motion carried.

Meeting adjourned at 9:40PM in a motion by Feldmann and seconded by Starnitcky. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer

Village of Glenbeulah November 11th, 2020 Minutes

DRAFT COPY

Present: Daun, Starnitcky, Feldmann, Grunewald, and Olm

Absent: Bertram

Guests: Dave from the Plymouth Review, AJ Schillingowski, Adam Konz, Korin Rosenthal, Attorney Bauer, Brody Feldmann, Jim Hubble

Daun opened the Village Board meeting at 7:00PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the October 14th, 2020 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website. Daun commented that Chief Schillingowski should read "First Assistant Chief" instead. In a motion by Starnitcky and seconded by Feldmann, the minutes were approved with the change. Motion carried.

Treasurer's Report

In a motion by Feldmann and seconded by Olm, the treasurers report was approved. Motion carried.

Citizen Comment

Brody Feldmann wanted to thank the village board for donating an old Village of Glenbeulah population sign to him.

Agenda was changed to accommodate the audience

Old Business:

Brush piles/weeds

Nothing to report.

Cemetery

Nothing to report.

Mill Pond Gate

Completed and may be taken off the agenda.

USDA Grants/Swift Street and Barrett Street Projects

Daun states that Abby is confirming village numbers for the USDA loan. Daun states the village will need an interim loan for this project. Daun met with NEBAT and possible interest rates for a 10 year loan would be 2.9 %, the village does have 3 other loans that could be refinanced together to create 1 loan payment.

Joy Grunewald – storage lot- nuisance complaint

Att. Bauer and Daun met with Matt from Hillcrest, Matt was representing Hillcrest owner (meeting date of 10/26). Bauer gave overview of discussion that was held and intent of initial letter. Bauer reports the property has been cleaned up and organized since the meeting. He is looking for the board's direction on the next steps. He noted that he was met with resistance when fencing/screening options were discussed for the south side of property.

Bauer also noted that the current village ordinance does not require fencing or screening for industrial properties. Daun wanted to mention that he did see kids playing on this property in the recent weeks. The board is satisfied with changes made to this property. A letter will be mailed to the property owner that the village board is appreciative of the changes. Bauer suggested to make a motion if the board is to take no further action on the public nuisance concerns in the initial letter. The board also is giving Bauer the right to make further contact if needed. A motion was made by Starnitcky and seconded by Feldamnn, motion carried.

LRIP

Nothing to report.

Ordinance – parking

Nothing to report.

Curb by bank

Will have to be completed in spring.

Abandonment of allies

Grunewald presented the board with a list of 7 possible parcels/alleys that could be abandoned. He will compile a list and photos to assist in the decision making process.

Korin Rosenthal – golf carts/slow moving vehicles/lawn mowers

A final draft was presented to board (reviewed previous to meeting) and Rosenthal, Bauer assisted in modifying last month's ordinance with input from board and Rosenthal. No objections were made, Rosenthal mentioned the fee. Board agreed to waive fee for 2020-2021 season and will have clerk develop/issue permit. Feldmann made a motion, seconded by Starnitcky to approved 2020-1 ordinance, motion carried.

Cares Grant

Nothing to report.

New Business

Jim Hubble-garage

Jim Hubble came before the Plan Commission on 10/20/20 with his plans for a garage at 217 East Main St. The Plan Commission approved plans and set backs were met. Motion made by Starnitcky and seconded by Olm to approve the plans, motion carried.

Plan Commission

No planned meeting for November at this time.

Fire Dept/First Responders general business

Presented board with monthly logs and information. Shared that they will be going door to door in the Village on Sunday, December 6th to sell raffle tickets. They also use Venmo for safe touchless payments. Masks will be worn to limit the spread of COVID.

The fire department will also be assisting the Village in driving Santa around village to pass out candy/gift bags to all Village Children on Saturday December 5th from 1-2pm. The route will go from North end to South end of town. Olm stated he would like see more information on the type of calls that the FD is called to. Konz will do this on future reports.

Building Permits

In a motion by Starnitcky and seconded by Grunewald, the permits were approved.

TIF District

Nothing to report.

Law enforcement

The speed data log was received (mailed to president). Daun met with ELPD and reviewed costs and services for comparison to current Sheboygan County services. ELPD reports similar traffic citations, however ELPD has different fees and court system. Starnitcky commented that he would like to see how ELPD would work in the village and we should pursue talks about this. Olm agreed. Daun to further discuss with ELPD.

Joint powers agreement-yearly contract

Agreement was reviewed. Motion was made by Starnitcky and seconded by Feldmann to sign agreement, motion carried.

2021 Budget

The final draft of 2021 budget was reviewed by board. Motion was made Olm and seconded by Starnitcky to approve budget, motion carried.

Operators licenses

In a motion by Feldmann and seconded by Starnitcky, the operator's licenses for the RStore were approved. Motion carried.

Committee Report

Grunewald noted that the ditch by post office could use a cleaning, Doug to contact someone to do this.

Correspondence of the Month

Email was received to assess Ash Trees near Mill Pond that may need to be taken down. Feldmann to follow up.

Approval of Invoices

In a motion by Starnitcky and seconded by Feldmann, the November invoices were approved. Motion carried.

Meeting adjourned at 8:37PM in a motion by Feldmann and seconded by Starnitcky. Motion carried.

Respectfully Submitted
Corynn Feldmann, Trustee

**Village of Glenbeulah
December 8, 2020 Minutes**

DRAFT COPY

Present: Daun, Starnitcky, Feldmann, Grunewald, Olm, and Bertram

Absent:

Guests: Dave from the Plymouth Review, Adam Konz, AJ Schillingowski, and Barb Schaefer

Daun opened the Village Board meeting at 7:00PM

Approval of Minutes

Daun asked the Board if there were questions or changes to the November 11, 2020 Village Board Meeting minutes or a motion to accept the minutes as distributed to Board members before-hand, posted, and placed on the website. In a motion by Starnitcky and seconded by Grunewald, the minutes were approved. Motion carried.

Treasurer's Report

In a motion by Feldmann and seconded by Olm, the treasurers report was approved. Motion carried. A budget resolution will be needed for 2020 and will be done next month after all revenues are in.

Citizen Comment

None

Agenda was changed to accommodate the audience

New Business:

Barb Schaefer – Meyer Park

Ms. Schaefer presented an idea of planting a pocket prairie garden at Meyer Park. The idea was to start small and expand the project as time and funding permits. A project request will be submitted to the Sheboygan County Master Gardeners to see if it might be picked up as a 2021 project. The first step would be to take out the evasive foliage, weeds and trees. Discussion was held on access and finding volunteers to help. The board all liked the idea and Olm stated it is in line with the comprehensive plan. Ms. Schaefer was asked to come back with a plan. Daun thought it be a good idea for our Village Engineer to plot out Meyer park.

Fire Dept/First Responders general business

The log was reviewed – there were 9 fire calls for November. The ISO rating is finished. The department is a class 4, only 2 points away from a class 3. On February 13, 2021 they will be hosting and teaching an ice rescue class. The Department wanted to thank everyone who purchased raffle tickets and thank Rustys Tire and Oil for the donation of the oil change on Unit 10. Currently they are planning a drive through fish fry if the annual seafood raffle cannot be held on account of COVID. The EMS responded to 6 calls for November. Membership is unchanged.

Old Business:

Brush piles/weeds

Nothing to report.

Cemetery

Nothing to report.

USDA Grants/Swift Street and Barrett Street Projects

On Friday will be a meeting with the Sheboygan County Highway Commission, the Village Engineer, Daun, Grunewald and Abbey from Martenson & Eisele to go over items before the grant is submitted.

LRIP

Bertram is in the process of substituting the Swift Street project instead of the Railroad Ave project that was originally submitted.

Curb by bank

This will be done in spring.

Abandonment of allies

Grunewald is still working on the list of allies with parcel numbers for next month.

New Business**Plan Commission**

Olm stated there is nothing coming up and there will be no meeting.

Building Permits

In a motion by Feldmann and seconded by Starnitcky, the permits were approved.

TIF District

Nothing to report.

Law enforcement

The log was received. Discussion was held if the Village should contract with the County. No decision was made. Daun and Olm are setting up a meeting with Elkhart Lake.

Caucus Date

In a motion by Feldmann and seconded by Grunewald, the date for the Village Caucus will be on January 13, 2021 at 7:00 PM. Motion carried. Olm and Starnitcky's terms are up for re-election in April.

Committee Report

Grunewald noticed four wheeler tracks in the park and softball diamond. Feldmann wanted to thank Angie Roth, Amanda Schubert, and Jessica Barrington for the Holiday Parade with Santa. A lot of canned foods were collected for the food pantry.

Correspondence of the Month

All were passed around for review.

Approval of Invoices

In a motion by Starnitcky and seconded by Olm, the December invoices were approved. Motion carried.

Meeting adjourned at 8:05M in a motion by Feldmann and seconded by Olm. Motion carried.

Respectfully Submitted

Michele Bertram, Clerk/Treasurer